

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

**MINUTES – JUNE 25, 2009**

The regular meeting of the Southern Tier West Regional Planning & Development Board was held on June 25, 2009 at 1:00 p.m. at the Center for Regional Excellence in Salamanca, New York. The following persons were in attendance:

**Board Members**

Jerry Scott  
Ted Hopkins  
Joseph Eade  
Robert Keis  
Chuck Couture  
Crystal Abers  
William King  
Bill Daly  
James Cooper, Chairman  
Allan Hendrickson  
Greg Edwards

**Representing**

Allegany County  
Allegany County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Chautauqua County  
Chautauqua County  
Chautauqua County  
Chautauqua County

**Others Attending**

Donald Rychnowski  
John Buzzard  
Sarah Phearsdorf  
Ginger Malak  
Brian Paschen  
Richard Zink

**Representing**

Staff  
Staff  
Staff  
Staff  
Staff  
Staff

Chairman Cooper called the meeting to order at 9:00 p.m. Introductions were made and a sign-in sheet was circulated.

**Minutes**

Ted Hopkins made a motion to accept the May minutes as distributed. Joe Eade seconded the motion and it carried.

**Correspondence**

In the absence of Secretary Sue Myers, Chairman Jim Cooper read the following correspondence:

1. Letter from Governor David A. Paterson's Office informing Southern Tier West that the Fiber Build Project met the eligibility criteria for one or both federal grant programs under the NYS Economic Recovery Cabinet.
2. Letter from Governor David A. Paterson's Office informing Southern Tier West that funding was not available through the NYS Economic Recovery Cabinet for the following projects: Village of South Dayton Wastewater Pump Station; Village of Ellicottville Electronic Water Meters; Village of Ellicottville Village Storage Tank; Village of Cattaraugus Water Meters; and Village of Gowanda Creekside Parking Lot.

**Project Review Report**

Joe Eade moved to acknowledge receipt of the Project Review Report. Jerry Scott seconded the motion and it carried.

## Executive Director's Report

Donald Rychnowski reported the following:

### News & Notes

#### 1. Personnel

Dan Reynolds accepted a position with the Jamestown Board of Public Utilities to coordinate their Energy Conservation Program. Dan's last day will be June 26, 2009. Staff has advertised in the Olean Times Herald, Jamestown Post Journal, and the Wellsville Daily Reporter for a GIS Specialist to fill Dan's position.

Tom Barnes has returned home from ECMC and will be evaluated in the next couple weeks. Southern Tier West hired an intern, Alyssa Dechow, to work on consolidating the CEDs document.

#### 2. Prospect Drive Project

Southern Tier West has been working with Chautauqua County on the Prospect Drive Project, which has recently been funded.

#### 3. Route 219

NYS DOT did not request funding for completion of Route 219 in the upcoming Transportation Bill. President Dennis Eshbaugh of the 219 Association has contacted the Acting Commissioner of DOT in this regard and Congressman Eric Massa's Office submitted an earmark of \$180 million to continue construction.

### Action Needed

#### 1. Census 2010 Funding Opportunity

Authorization was needed to submit an application for funding to the US Census Bureau's Partnership Support Program in an amount not to exceed \$3,000 for promotional materials that would bear both Southern Tier West's and the Census Bureau's logo. Greg Edwards so moved, Robert Keis seconded the motion and it carried.

### New Business

#### 1. Transportation Planning

Don Rychnowski reported that Southern Tier West submitted a final draft of the Southern Tier West Regional Transportation Strategy to NYS DOT. DOT asked that Southern Tier West not publicize this document until after their review. Therefore, Brian Paschen will make a presentation on the Strategy at the July Board Meeting.

#### 2. Broadband Development Initiatives

Richard Zink, Assistant Director reported that under the Allegany county Wireless Project, the contract has been submitted to the Office of Technology in Albany; who has then forwarded it to the Comptroller's office for final approval. Southern Tier West hopes the release of the contract to be within the next month.

Under the Fiber Build Project, Southern Tier West met with county leaders and decided on the next steps in finalizing local match for the \$4.5 million project. EDA is funding 80% of the project, and 20% will need to be cash match. The partners will meet on July 13<sup>th</sup> or 17<sup>th</sup> to discuss how to accomplish obtaining the cash match.

Under the Fiber Mapping Project, Southern Tier West is working the ECC Technologies to complete the GIS component of the project.

## Old Business

### 1. Road Scoring Application

Brian Paschen reported that Southern Tier West submitted an application to ARC for funding to create a standardized road scoring system for our three-county region. Southern Tier West will provide GIS technology to the counties in the form of data collection for assets along the county road systems, such as culverts, box culverts, pipes, guiderail, and signage. The overall project will design a management tool that counties will be able to use to streamline departments and make them more efficient. Southern Tier West will also provide training courses for county DPW's in this regard.

## Committee Reports

### Transportation Committee

Brian Paschen reported that the Committee needed a motion added a new member – Larry Kaminski, Mobility Management Planner from the Allegany/Western Steuben Rural Health Network. Joe Eade so moved, Greg Edwards seconded the motion and it carried.

## Audit Abstract

The Board addressed the issue that Peek'n Peak Resort has not made their May or June payment to Southern Tier West. At the next Board meeting, Southern Tier West may request a letter of demand from the Board concerning this issue.

Chuck Couture made a motion to approve the April - May 2009 Audit Abstract. Bill King seconded the motion and it carried.

## Next Board Meeting

The next meeting of the Southern Tier West Regional Planning & Development Board will be a Board will be held on July 16, 2009 at 1:00 p.m. at the Center for Regional Excellence in Salamanca, New York.

## Adjournment

Joe Eade moved to adjourn the meeting at 10:15 p.m. Greg Edwards seconded the motion and it carried.

sjp