

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – DECEMBER 17, 2009

The regular meeting of the Southern Tier West Regional Planning & Development Board was held on November 17, 2009 at 1:00 p.m. at the Center for Regional Excellence in Salamanca, New York. The following persons were in attendance:

Board Members

Jerry Scott
Sue Myers
Joseph Eade
Chuck Couture
William King
Crystal Abers
Allan Hendrickson
James Cooper, Chairman
Greg Edwards
William Daly
Shaun Heenan

Representing

Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Chautauqua County
Chautauqua County
Chautauqua County

Others Attending

Robert Iszard
Dave McCoy
Donald Rychnowski
John Buzzard
Ginger Malak
Sarah Phearsdorf
Eileen Weishan
Brian Paschen
Richard Zink
Rudin Emborsky
Alyssa Dechow
Tom Barnes

Representing

Empire State Development
TVGA Enigneering
Staff
Staff
Staff
Staff
Staff
Staff
Staff
Staff
Staff
Staff

Chairman Cooper called the meeting to order at 1:00 p.m. Introductions were made and a sign-in sheet was circulated.

Minutes

Joseph Eade made a motion to accept the November minutes as distributed. Chuck Couture seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

Sue Myers moved to acknowledge receipt of the Project Review Report. William King seconded the motion and it carried.

Executive Director's Report

Donald Rychnowski presented a Director's Report and highlighted his views on issues that will continue to have an impact on the direction of our three-county region.

New Business

1. Community GIS

John Buzzard gave a presentation on Southern Tier West's updated GIS system and Community GIS. The new look of Community GIS municipalities is viewed by one viewer.

Under Year 1 of the Asset Management Program, Southern Tier West upgraded to a new GIS server and ARCGIS software that houses infrastructure data. The new software includes new tools and functionality. Two of the new tools include the bookmark menu, which allows municipalities to add their own bookmark; and the red line tool, which is a way of giving the user the ability to send STW screen shots of what they created on their viewer.

Southern Tier West is working with EMA to create new tools and will provide training sessions for municipalities on how to use the tools. Each year, Southern Tier West will collect data for 4 municipalities under the Baseline Program.

2. ARC Projects

Ginger Malak gave a status report on projects submitted for funding by the Appalachian Regional Commission (ARC). In Fiscal Year (FY) 2009, five projects have been funded thus far totaling \$496,354 of ARC funding. Two projects are pending, which total another \$96,375. As a follow-up to the report provided by NYS Department of State (DOS) at the last Board meeting, Ms. Malak reported that the top five projects submitted for FY2010 ARC funding have been recommended by NYS DOS and have been invited to submit final applications. Projects will be submitted to NYS DOS as they are completed with a target date of March. ARC approval is expected thereafter. Ms. Malak also stated that it is not too early to be thinking about projects for the June 2010 submission deadline for ARC funding in 2011. It is much easier to prepare projects sooner than later.

Old Business

1. Broadband Development Initiatives

Richard Zink reported under the Allegany County Wireless Project, there would be Broadband at the Swain Ski Center this season. A tower lease agreement is being negotiated to allow antennas to be placed on a tower in Angelica.

Under the Fiber Build Project, ION Hold Co., LLC was awarded a \$39.7 million grant with an additional \$9.9 million in matching funds to build ten new segments of fiber-optic, middle-mile broadband infrastructure, serving more than 70 rural communities in upstate New York and parts of

Pennsylvania and Vermont. This award will contract the fiber infrastructure from Whitesville to Falconer providing redundancy and competition across the southern tier.

Committee Reports

Executive Committee

William King made a motion to go into Executive Session, Allan Hendrickson seconded the motion and it carried.

Back in regular session, Joseph Eade made a motion to pay salaries as recommended; sign the Executive Director's contract for Richard Zink; and give Donald Rychnowski a bonus. William King seconded the motion and it carried.

Audit Abstract

Jerry Scott made a motion to approve the November/December 2009 Audit Abstract. Greg Edwards seconded the motion and it carried.

Next Board Meeting

The next meeting of the Southern Tier West Regional Planning & Development Board will be held on Thursday, January 21, 2010 at 1:00 p.m. at the Center for Regional Excellence.

Adjournment

Joe Eade moved to adjourn the meeting at 2:30 p.m.

sjp