

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – AUGUST 20, 2009

The regular meeting of the Southern Tier West Regional Planning & Development Board was held on August 20, 2009 at 1:00 p.m. at the Center for Regional Excellence in Salamanca, New York. The following persons were in attendance:

Board Members

Jerry Scott
Sue Myers
Ted Hopkins
Joseph Eade
Robert Keis, Vice Chairman
Chuck Couture
James Cooper, Chairman
Allan Hendrickson

Representing

Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County

Others Attending

Todd Allen
Kurt Frenzel
John Sayegh
Robert Iszard
Dave McCoy
Donald Rychnowski
John Buzzard
Sarah Phearsdorf
Ginger Malak
Eileen Weishan
Brian Paschen
Richard Zink
Rudin Emborsky
Alyssa Dechow

Representing

Morgan Stanley Smith Barney
ECC Technologies
Catt. Co. Dev., Planning, & Tourism
Empire State Development
TVGA Consultants
Staff
Staff
Staff
Staff
Staff
Staff
Staff
Staff
Staff

Chairman Cooper called the meeting to order at 1:00 p.m. Introductions were made and a sign-in sheet was circulated.

Minutes

Joseph Eade made a motion to accept the July minutes as distributed. Jerry Scott seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

Allan Hendrickson moved to acknowledge receipt of the Project Review Report. Ted Hopkins seconded the motion and it carried.

Executive Director's Report

Donald Rychnowski reported the following:

News & Notes

1. **US 219 Planning Study**
This Study is posted on the Southern Tier West website at <http://www.southerntierwest.org/new/spublications.htm>. Hard copies are also available if requested.
2. **Truck-Rail Multi-Modal Freight Facility Study**
An Executive Summary of this study is posted on the Southern Tier West website at <http://www.southerntierwest.org/new/spublicaitons.htm>.
3. **ARC Area Development Project Appeals**
Successful appeals to increase project ratings are based on significant new information that would warrant a higher rating. The Project Appeals Committee reviewed one appeal made by The Resource Center, and the new information was found insufficient.
4. **Census 2010**
Southern Tier West submitted an application to the US Census Bureau's 2009 Partnership Support Program. The deadline to submit was August 12, 2009. In this application, Southern Tier West requested funding for marketing and promotional materials to be distributed in public schools, local conferences, and public shopping centers. Southern Tier West developed custom logos for shirts, pens, and tote bags with the help of Ferguson Printing in Salamanca. Pending the approval of this application, Southern Tier West hopes to distribute the promotional items in late 2009 and early 2010.
5. **CEDS (Comprehensive Economic Development Strategy)**
A final draft of the 2009 CEDS document was included in the Board packets for review prior to the next Board Meeting, at which time approval will be needed. Any questions regarding the document should be directed to Alyssa Dechow at 716-945-5301 ext 211.

Action Needed

1. **Transportation Investment Generating Economic Recovery (TIGER) Grant**
Southern Tier West, STERA, and WNYP are in the process of applying for approximately \$20 million funding through the TIGER Discretionary Program sponsored by NY DOT. Funds were provided for this contract as follows: STERA - \$10,000, WNYP - \$5,000, and STW \$5,000. Authorization was needed for STW to enter into an agreement with Urban Engineers to prepare this application. Chuck Couture so moved, Joe Eade seconded the motion and it carried.

New Business

1. **Todd Allen from Smith Barney – Southern Tier West Investment**
Todd Allen, Financial Advisor from Smith Barney in Olean, gave an overview of Southern Tier West's Investment Portfolio. He reviewed a comprehensive report, manager executive summary, and disclaimers.
2. **ECC Technologies – Fiber Mapping Project**
Kurt Frenzel gave a final report on Southern Tier West's Fiber Mapping Project. This telecommunications study will affect our area in a number of ways pertaining to where we have broadband infrastructure and where we do not. A telecommunications inventory was performed to find service providers, competitive telephone companies and cable providers, and economic development sites. This inventory looked at the services, locations, who owned cell towers, contact information, and development plans of these providers. The idea of the survey was to get as much information as possible about what telecommunications we have and what type of infrastructure is out there to be able to create profiles for economic development folks.
3. **Broadband Development Wireless Project**
Richard Zink gave a brief overview of the status of this project.

Old Business

There was no old business.

Committee Reports

Transportation Committee

Sue Myers reported that the Transportation Committee last met on August 11th. There are towns and villages eligible for the Cornell Cooperative Streets Program in Cattaraugus and Allegany Counties.

STERA

Richard Zink reported that the STERA Board met on July 27th and August 17th, and is scheduled to meet next on October 19, 2009 at the Center for Regional Excellence at 9:30 a.m.

Executive Committee

Jerry Scott moved to go into Executive Session, Ted Hopkins seconded the motion and it carried. Back in regular session, Allan Hendrickson moved to accept the recommendations made for John Buzzard's salary, Chuck Couture seconded the motion and it carried.

Audit Abstract

Joe Eade made a motion to approve the July 2009 Audit Abstract. Ted Hopkins seconded the motion and it carried.

Next Board Meeting

The next meeting of the Southern Tier West Regional Planning & Development Board will be held on September 17, 2009 at 1:00 p.m. at the Center for Regional Excellence.

Adjournment

Joe Eade moved to adjourn the meeting at 2:45 p.m. Allan Hendrickson seconded the motion and it carried.

sjp