

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – SEPTEMBER 21, 2017

The annual meeting of the Southern Tier West Regional Planning & Development Board was held on September 21, 2017 at Jamestown Community College, 525 Falconer Street, Jamestown, New York. There was a tour at 2:00 PM of the forensic equipment JCC received through an ARC grant.

Board Members

Kier Dirlam, Vice Chairman
Jerry Scott
Debra Root
Craig Clark
Robert Keis, Chairman
Crystal Abers
Chuck Couture
Jay Gould, Secretary
Joe Galati
Vince Horrigan

Representing

Allegany County
Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Chautauqua County

Others Attending

Ed Bysiek
John Thomas
Richard Zink
Sarah Phearsdorf
Halley Kottwitz
Kimberly LaMendola
Jonathan Mayr
Sam Lewis
Susan Avery

Representing

Bysiek CPA
The Villager
Staff
Staff
Staff
Staff
Staff
Staff
Staff

Chairman Keis called the meeting to order at 12:45 p.m. Introductions were made and a sign-in sheet was circulated.

Minutes of the Previous Meeting

Chuck Couture made a motion to accept the August 17, 2017 minutes as distributed. Vince Horrigan seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

Crystal Abers moved to acknowledge receipt of the Project Review Report, Joe Galati seconded the motion and it carried.

Annual Meeting Business

1. Presentation of the Audit

Ed Bysiek of Bysiek CPA presented the FY2016/2017 Audit Report to the Board. Jerry Scott made a motion to accept and approve the 2016/2017 Audit, Vince Horrigan seconded the motion and it carried.

2. Election of Officers

Chairman of the Nominating Committee Joe Galati reported that the Committee recommended keeping the officers as they are currently: Robert Keis from Cattaraugus County Chairman, Kier Dirlam from Allegany County Vice Chairman, and Jay Gould from Chautauqua County Secretary. Chuck Couture moved to accept the new officers, Jerry Scott seconded the motion and it carried.

3. Presentation of the Annual Report

Richard Zink highlighted the 2016/2017 Annual Report.

Executive Director's Report

1. Federal Update

Congress and President Trump came to an agreement on how to fund the federal government into FY2018, which starts October 1st - a continuing resolution through December 8, 2017. Once the continuing resolution ends, Congress will figure out what to do to prevent a government shutdown.

2. Angel Fund Update

Along with Craig Clark, STW staff participated in a conversation with ARC and Steve Mercil of RAIN Source Capital, Inc., a consultant who will assist with the formation of the Angel Fund in the southern tier. STW will focus on Cattaraugus, Allegany, and Chautauqua counties to start with and proceed as required.

3. ARC Project Application Funding Status

Staff is working with WNYREDC to secure necessary support letters to advance to the final applications submitted to NYSDOS and ultimately on to Washington DC.

4. LUCA – Local Update of Census Addresses

As preparation starts for the 2020 Census, communities are being asked to undertake a LUCA process, which will assist to ensure an accurate count of the population. For the past few Census counts, NYS lost representation in the House of Representatives and there is a decrease in funding from the federal government in programs that rely on the Census to distribute dollars.

4. Southern Tier West Development Foundation

Southern Tier West received the final report from the Village of South Dayton on their pre-renovation asbestos removal project that STW assisted with funding. The Village started the next phase of this project by accepting a bid for the asbestos abatement of the facility.

5. Other Potential Projects

There may be a future role for STW involving industrial hemp.

Southern Tier West Program Report

Executive Director Richard Zink reported on the following STW programs: Local Government, Broadband, Entrepreneurial Development, NYSEDA – Clean Energy Communities, SARA Records Management, Western Region Corporation, and STEDO.

Committee Reports

Richard Zink reported that STERA will meet on October 16, 2017 at 9:30 AM at the Southern Tier West Offices.

Public Comment

There was no public comment.

Old Business

There was no old business.

Audit Abstract

Chuck Couture made a motion to approve the August Audit Abstract with a correction. Vince Horrigan seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors will be held on October 20, 2017 at the Belfast Central School. There will be a tour of the aquaponics project at 11:00 AM with lunch at 12:00 noon; place yet to be determined. Jay Gould made a motion to move the regular scheduled meeting to Friday, October 20, 2017. Vince Horrigan seconded the motion and it carried.

Adjournment

Jay Gould made a motion to adjourn, Kier Dirlam seconded the motion and it carried.

sjp