

SOUTHERN TIER WEST
Notary Public Training

Get ahead in your career by becoming a Notary Public!
TUESDAY, SEPTEMBER 25, 2018

SOUTHERN TIER WEST OFFICES
4039 ROUTE 219, SUITE 200, SALAMANCA, NY 14779

9:00 AM—12:00 NOON

INSTRUCTOR:

Attorney Michael Morgan from DiCerbo & Palumbo, Olean, NY

This training will help you prepare for the New York State Notary Public Examination and provide you with a comprehensive overview of the notary public office.

You can register on-line at www.southerntierwest.org
REGISTRATION DEADLINE—SEPTEMBER 10, 2018

For more information, please contact Sarah Phearsdorf
at Southern Tier West—716-945-5301 ext. 2200 or e-mail
sphearsdorf@southerntierwest.org

REGISTRATION FORM

Notary Public Training
SEPTEMBER 25, 2018

REGISTRATION FEE: \$85 per person

PLEASE REGISTER BY SEPTEMBER 10, 2018

NAME: _____

MUNICIPALITY: _____

TITLE: _____

PHONE: _____

E-MAIL: _____

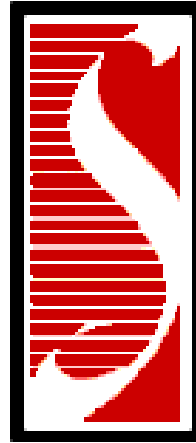
Please mail this registration form with
payment to:

Southern Tier West
4039 Route 219, Suite 200
Salamanca, NY 14779
ATTN: Sarah Phearsdorf

or register online at www.southerntierwest.org

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Southern Tier West
Regional Planning & Development Board
Center for Regional Excellence
4039 Route 219, Suite 200
Salamanca, NY 14779



SOUTHERN TIER WEST PRESENTS

NOTARY PUBLIC TRAINING

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**Southern Tier West
Center for Regional Excellence**
4039 Route 219, Suite 200
Salamanca, NY 14779

A Notary's duty is to screen the signers of important documents for their true identity, their willingness to sign without duress or intimidation, and their awareness of the contents of the document or transaction. Some notarizations also require the Notary to put the signer under an oath, declaring under penalty of perjury that the information contained in a document is true and correct. Property deeds, wills and powers of attorney are examples of documents that commonly require a Notary.

As official representatives of the state, Notaries Public certify the proper execution of many of the life-changing documents of private citizens — whether those diverse transactions convey real estate, grant powers of attorney, establish a prenuptial agreement, or perform the multitude of other activities that enable our civil society to function.

You can become a Notary Public in New York State if you meet the eligibility requirements and follow all of the steps included in the commissioning process. You fill out an application, pay the state application fee, take a training course or pass an exam, file your bond and oath of office, and buy your Notary supplies.