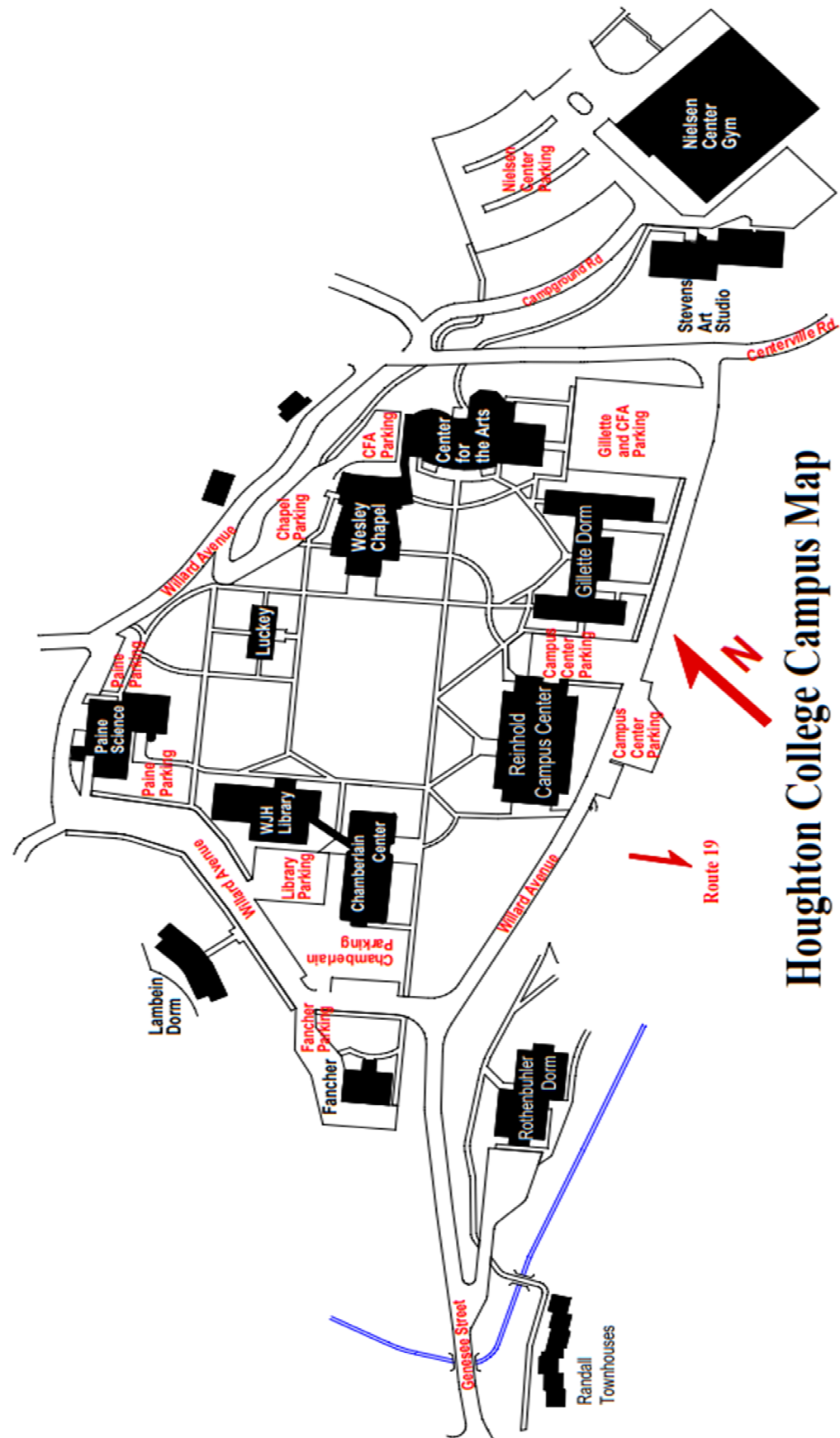


# HOUGHTON CAMPUS MAP



## Houghton College Campus Map

Registration will be in the Reinhold Campus Center Lounge



Southern Tier West RP&DB  
4039 Route 219, Suite 200  
Salamanca NY 14779  
Phone (716) 945-5301  
Fax (716) 945-5550  
www.southerntierwest.org

# 27th ANNUAL Local Government Conference

Thursday, June 9, 2022

Houghton College, Houghton NY



Houghton, New York  
Houghton College  
1 Willard Avenue  
Phone: 1-800-777-2556

# WELCOME

## AGENDA

<b>7:30-8:45 AM</b>	<b>REGISTRATION</b>
<b>9:00-10:15 AM</b>	<b>SESSION 1</b>
<b>10:15-10:45 AM</b>	<b>MORNING BREAK</b>
<b>10:45 AM-12 NOON</b>	<b>SESSION 2</b>
<b>12:00 PM-1:00 PM</b>	<b>LUNCH</b>
<b>1:00-2:15 PM</b>	<b>SESSION 3</b>
<b>2:15-2:45 PM</b>	<b>AFTERNOON BREAK</b>
<b>2:45-4:00 PM</b>	<b>SESSION 4</b>

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**ALL OF TODAY'S CLASSES ARE BEING HELD IN THE CHAMBERLAIN CENTER**

## EDUCATION CREDITS ARE AVAILABLE TODAY FOR . .

### CEO. CODE ENFORCEMENT OFFICERS

In-service credits can be obtained through NYS Uniform Fire Prevention and Building Code Enforcement. To obtain credits, you must sign the sign-in sheet at the beginning of the respective class.

### PZ. PLANNING & ZONING BOARD MEMBERS

Today's classes will satisfy 5 hours of in-service training. Credits are offered through respective agencies. To obtain credits, you must sign the sign-in sheet at the beginning of the respective class.

### CCE: COURT CLERK EDUCATION

Three of today's Court Clerk classes are approved for participants to obtain 1 hour of credit per class.

### CJE. CONTINUING JUDICIAL EDUCATION

Today's Justice classes are approved for participants to obtain 1 hour of credit per class.

### RMC. REGISTERED MUNICIPAL CLERK

Town, Village, and City Clerks may become certified through the RMC Program with the International Institute of Municipal Clerks. To satisfy the education and experience requirements, all applicants must demonstrate that they have completed a number of continuing education criteria. In-service courses are training sessions, teleconferences, personal and professional development workshops designed to improve performance as a Clerk. Today's Conference qualifies as an in-service training session.

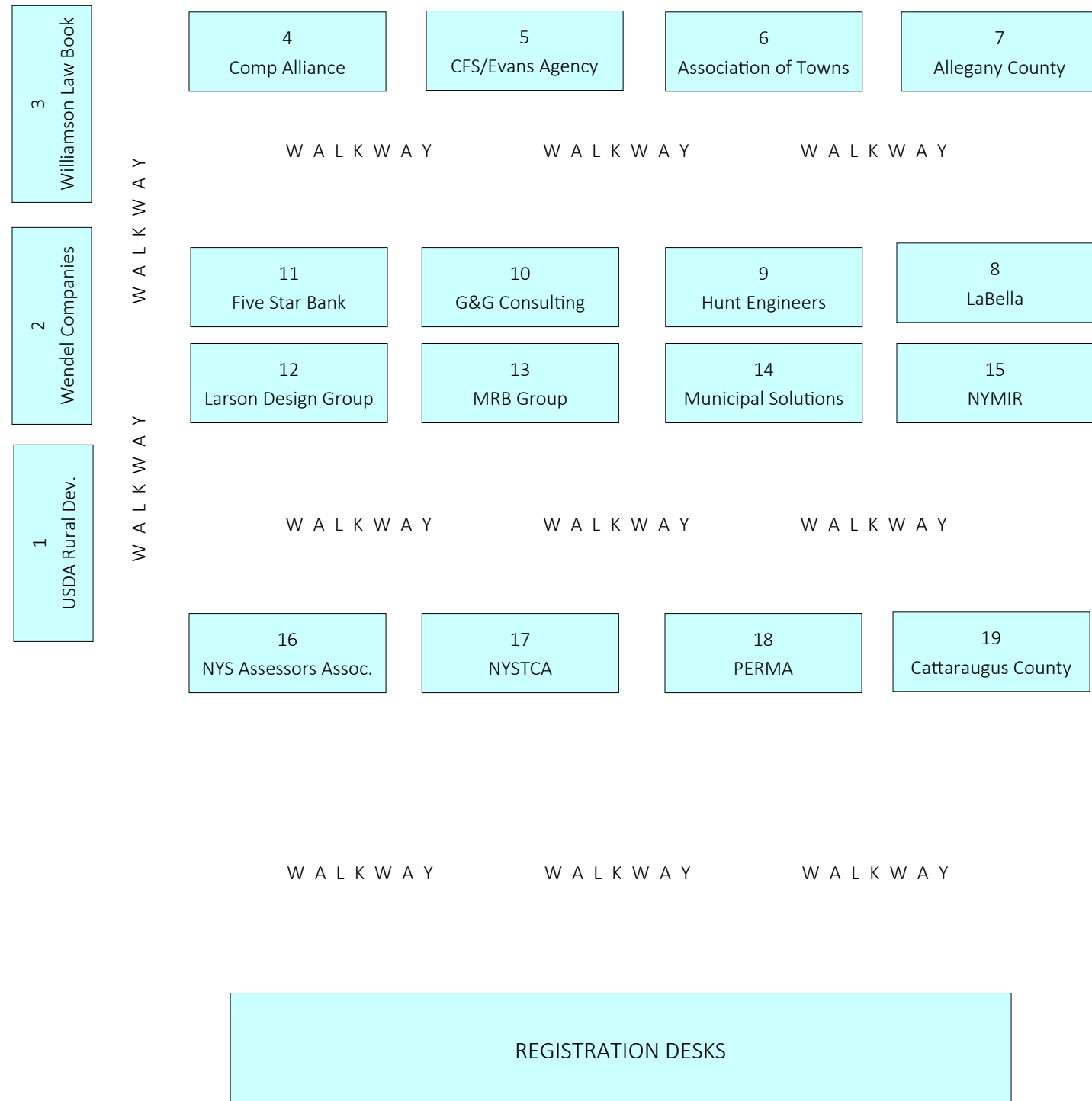
## BUSINESS CARDS

Invest for **success.**  
Invest for the **future.**  
Invest for your **community.**

Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. Past performance is not an indication of future performance. Any financial and/or investment decision may incur losses.

# EXHIBITOR LAYOUT

## REINHOLD CAMPUS CENTER



# THANK YOU TO:

HOUGHTON COLLEGE      FERGUSON PRINTING  
 CONFERENCE EXHIBITORS      PROGRAM PRESENTERS

## CONFERENCE SPONSORS

ALLEGANY COUNTY MUNICIPAL CLERKS/COLLECTORS ASSOCIATION  
 CATTARAUGUS COUNTY MUNICIPAL CLERKS ASSOCIATION  
 CHAUTAUQUA COUNTY MUNICIPAL CLERKS ASSOCIATION  
 COMP ALLIANCE  
 NYCLASS  
 TOWN HIGHWAY SUPERINTENDENTS ASSOCIATION OF ALLEGANY COUNTY

## STW 2022 CORPORATE SPONSORS



## STW 2022 CORPORATE SUPPORTER



## MORNING AGENDA

**7:30 - 8:45 AM**  
**Registration**  
**Reinhold Campus Center**

**9:00–10:15 AM**  
**Session 1**  
**Chamberlain Center**

1. *(ALL)*  
**FEMA Public Assistance - Disaster Reimbursement for Local Governments**  
 CC Room 228
2. *(ALL)*  
**Better Together - Driving Additional Taxpayer Value Through Municipal Collaboration**  
 CC Room 330
3. *(CLERKS)*  
**Duties of Municipal Clerks**  
 CC Room 125
4. *(BOARD MEMBERS)*  
**Importance of Municipal Ethics**  
 CC Room 123
5. *(PZ BOARD MEMBERS)*  
**Adopting & Amending Zoning**  
 CC Room 325
6. *(CODE ENFORCEMENT OFFICERS)*  
**High Performance All-Electric Home Design**  
 CC Room 227
7. *(COURT CLERKS)*  
**CDL Masking**  
 CC Room 328
8. *(JUSTICES)*  
**Domestic Violence**  
 CC Room 329

**10:15-10:45AM**  
**Morning Break**  
**Reinhold Campus Center**

**10:45 AM–12:00 PM**  
**Session 2**  
**Chamberlain Center**

1. *(ALL)*  
**E-Grant Writing**  
 CC Room 228
2. *(ALL)*  
**Cannabis Legislation in New York State**  
 CC Room 330
3. *(CLERKS)*  
**Vital Statistics**  
 CC Room 125
4. *(BOARD MEMBERS)*  
**Planning To Succeed - How Comprehensive Plans Make A Difference**  
 CC Room 123
5. *(PZ BOARD MEMBERS)*  
**Vacancy - Strategies and Tools for Local Governments**  
 CC Room 325
6. *(CODE ENFORCEMENT OFFICERS)*  
**Insulation Strategies for Difficult Details**  
 CC Room 227
7. *(COURT CLERKS)*  
**Legal Updates**  
 CC Room 328
8. *(JUSTICES)*  
**CDL Masking**  
 CC Room 329

## EXHIBITORS

**TABLE 13**

**MRB GROUP**  
 145 Culver Road, Suite 160, Rochester NY 14620  
 Contact: Christine Brennan-Campbell  
 Phone: (585) 381-9250 Fax: (585) 381-1008  
 E-mail: christine.brennan-campbell@mrbgroup.com  
 Web: www.mrbgroup.com

**TABLE 14**

**MUNICIPAL SOLUTIONS INC.**  
 62 Main Street, LeRoy NY 14482  
 Contact: Jeffrey Smith  
 Phone: (585) 768-2136 Fax: (585) 594-4092  
 E-mail: jrsmith@municipalsolution.com  
 Web: www.municipalsolution.com

**TABLE 15**

**NYMIR**  
 12 Metro Park Road, Colonie NY 12205  
 Contact: Karen Buckley  
 Phone: (585) 786-1139  
 E-mail: kbuckley@wrightinsurance.com  
 Web: www.nymir.org

**TABLE 16**

**NYS ASSESSORS ASSOCIATION, INC.**  
 116 Salina Street, Suite 8, Liverpool NY 13088  
 Contact: Warren J Wheeler  
 Phone: (315) 558-2171  
 E-mail: wjwheeler@nyassessor.org  
 Web: www.nyassessor.org

**TABLE 17**

**NYS TOWN CLERKS ASSOCIATION, INC.**  
 5316 Royalton Center Rd, Middleport NY 14105  
 Contact: Marie Little  
 Phone: (716) 772-2431 Ext. 101  
 E-mail: mlittle@townofroyalton.org  
 Web: www.nystca.com

**TABLE 18**

**PERMA**  
 9 Cornell Road, Latham NY 12110  
 Contact: Leah Demo  
 Phone: (518) 220-0342 Fax: (877) 737-6232  
 E-mail: ldemo@neami.com  
 Web: www.perma.org

**TABLE 1**

**USDA RURAL DEVELOPMENT**  
 441 South Salina Street, Syracuse NY 13202  
 Contact: Brian Murray  
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 E-mail: brian.murray@usda.gov  
 Web: www.rd.usda.gov

**TABLE 2**

**WENDEL COMPANIES**  
 375 Essjay Road, Suite 200, Williamsville NY  
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 Web: www.wendelcompanies.com

**TABLE 3**

**WILLIAMSON LAW BOOK**  
 790 Canning Parkway, Victor NY 14564  
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 E-mail: ksayadoff@wlbco.us  
 Web: www.wlbonline.com

## EXHIBITORS

### TABLE 7

ALLEGANY COUNTY DEPARTMENT OF  
DEVELOPMENT, PLANNING, & TOURISM  
6087 Route 19 N, Belmont NY 14813  
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Phone: (585) 268-7472 Fax: (585) 268-7473  
E-Mail: kier.dirlam@alleganyco.gov  
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### TABLE 6

ASSOCIATION OF TOWNS  
150 State Street, Albany NY 12207  
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Phone: (518) 465-7933 Fax: (518) 465-0724  
E-Mail: lschirmer@nytowns.org  
Web: www.nytowns.org

### TABLE 19

CATTARAUGUS COUNTY DEPARTMENT OF  
ECONOMIC DEVELOPMENT PLANNING & TOURISM  
303 Court Street, Little Valley NY 14755  
Contact: Crystal Abers  
Phone: (716) 938-2310 Fax: (716) 938-2779  
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Web: www.cattco.org

### TABLE 5

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AGENCY  
306 Spring Street, Jamestown NY 14701  
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E-mail: randygraham@slonemelhuish.com  
Web: www.slonemelhuish.com

### TABLE 4

COMP ALLIANCE  
900 Stewart Avenue, Garden City NY 11530  
Contact: John Triessl  
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E-mail: jtriessl@wrightinsurance.com  
Web: www.compalliance.org

### TABLE 11

FIVE STAR BANK  
220 Liberty Street, Warsaw NY 14569  
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Phone: (585) 786-1139 Fax: (585) 786-1138  
E-mail: emnowak@five-starbank.com  
Web: www.five-starbank.com

### TABLE 10

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131 South Union Street, Spencerport NY 14559  
Contact: Jay Grasso  
Phone: (585) 703-0920  
E-mail: jay@ggprocess.com  
Web: www.ggprocess.com

### TABLE 9

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SURVEYORS  
100 Hunt Center, Horseheads NY 14845  
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E-Mail: stevensj@hunt-eas.com  
Web: www.hunt-eas.com

### TABLE 8

LABELLA ASSOCIATES, DPC  
300 Pearl Street, Suite 130, Buffalo NY 14202  
Contact: Jill Sawyer  
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E-mail: jsawyer@labellapc.com  
Web: www.labellapc.com

### TABLE 12

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1 W. Market Street, Corning NY 14830  
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E-mail: bsick@larsondesigngroup.com  
Web: www.larsondesigngroup.com

## AFTERNOON AGENDA

**12:00 Noon - 1:00 PM**  
**LUNCH**  
**Reinhold Campus Center Upstairs**

**1:00 - 2:15 PM**  
**Session 3**  
**Chamberlain Center**

1. *(ALL)*  
Southern Tier West Services - Ways to Use  
Technology  
CC Room 228
2. *(ALL)*  
USDA Community Facilities Program  
CC Room 330
3. *(CLERKS)*  
Internal Controls for Tax Collection  
CC Room 125
4. *(BOARD MEMBERS)*  
Under the Tent - Why It's So Critical To  
Engage the Public in Decision Making  
CC Room 123
5. *(PZ BOARD MEMBERS)*  
Solar Battery Storage Laws and Actual  
Proposed Laws  
CC Room 325
6. *(CODE ENFORCEMENT OFFICERS)*  
Is Your Town Planning for Agriculture  
CC Room 227
7. *(COURT CLERKS)*  
Public Access to Courts  
CC Room 328
8. *(JUSTICES)*  
Sovereign Citizens  
CC Room 329

**2:15 - 2:45 PM**  
**AFTERNOON BREAK**  
**Reinhold Campus Center**

**2:45—4:00 PM**  
**Session 4**  
**Chamberlain Center**

1. *(ALL)*  
Accounting 101 For Cemeteries  
CC Room 228
2. *(ALL)*  
USDA Rural Development Overview  
CC Room 330
3. *(CLERKS)*  
2022 Notary Law and Practice Update  
CC Room 125
4. *(BOARD MEMBERS)*  
Fiscal Oversight Responsibilities of the  
Governing Board  
CC Room 123
5. *(PZ BOARD MEMBERS)*  
Processes and Procedures of Planning Boards  
CC Room 325
6. *(CODE ENFORCEMENT OFFICERS)*  
Solar and Agriculture - Planning for  
Farming Communities  
CC Room 227
7. *(COURT CLERKS)*  
Fiscal Recordkeeping and Reporting (Video)  
CC Room 328
8. *(JUSTICES)*  
Law Enforcement on Public Lands  
CC Room 329

**ALL****9:00 - 10:15 AM ROOM 228****FEMA PUBLIC ASSISTANCE - DISASTER REIMBURSEMENT FOR LOCAL GOVERNMENTS**

This class will cover FEMA disaster relief for emergency and permanent work related to a disaster declaration by the President of the United States. The speaker will touch on proactive steps local governments can take to support funding requests, general eligibility, and how to apply for reimbursement.

*Cris Murray, NYS Division of Homeland Security & Emergency Services*

**9:00 - 10:15 AM ROOM 330****BETTER TOGETHER - DRIVING ADDITIONAL TAXPAYER VALUE THROUGH MUNICIPAL COLLABORATION**

Far too often, NY municipalities are built (or forced) to compete with one another. Resources are thinning, and in many cases growth patterns aren't sufficient to support duplication of effort. Collaboration doesn't need to be complex—start small and work from there. This session will also explore legal frameworks for collaboration.

*Matt Horn, MRB Group*

**10:45 AM - 12:00 NOON ROOM 228****E-GRANT WRITING**

An overview of grant writing and administration and how low to moderate and median household income surveys play a role in enhancing grant eligibility specifically for Federal and New York State funding. We will focus on water/sewer infrastructure, economic development, downtown revitalization, parks, archiving, public safety, and forestry grants.

*Jay Grasso, G&G Municipal Consulting*

**10:45 AM - 12:00 NOON ROOM 330****CANNABIS LEGISLATION IN NEW YORK STATE**

Last March, NYS adopted comprehensive legislation legalizing recreational adult use of cannabis. Although the timeframe to adopt a local law opting out is over, towns and villages still need to be aware of how the legislation could impact their communities and the scope of their authority in matters such as zoning. This course will address practical concerns and provide an update on where the state is with regulations and license applications.

*Katie Hodgdon, Association of Towns*

**ALL****1:00 - 2:15 PM ROOM 228****STW SERVICES - WAYS TO USE TECHNOLOGY**

This session will cover how to update your website using the software Southern Tier West provides (Compass Municipal Management), the basics of Laserfiche and online record storage, Zoom meetings and uploading the recordings to YouTube for public viewing as well as general question and answer.

*Richard Zink, Southern Tier West Regional Planning & Development Board*

**1:00 - 2:15 PM ROOM 330****USDA COMMUNITY FACILITIES PROGRAM**

Overview of Community Facilities Programs, including Direct Loan and Grant Program, Rural Community Development Initiative Grants and Rural Business Development Grants for rural communities.

*Brian Murray, USDA Rural Development*

**2:45 - 4:00 PM ROOM 228****ACCOUNTING 101 FOR CEMETERIES**

The Division of Cemeteries presentation will cover general operations of public not for profit cemeteries, town's responsibility is to the public not for profit cemeteries that are located within their borders and strategies to avoid abandonment. Also covered will be, town's obligations to maintain these cemeteries if abandoned and grant options for town's maintaining abandoned cemeteries.

*Alicia Young, NYS Department of State*

**2:45 - 4:00 PM ROOM 330****USDA RURAL DEVELOPMENT OVERVIEW**

Overview of infrastructure programs under Water and Environmental Programs, including water systems, sanitary sewer, and storm water drainage. Including pre-planning grants to help with application requirements. Technical Assistance for Preliminary Engineering Reports and Environmental Reports.

*Brenda Smith and Brian Murray, USDA Rural Development*

**PROGRAM PRESENTERS****CRIS MURRAY, PROGRAM ADMINISTRATOR 1**

NYS Division of Homeland Security & Emergency Management  
100 Aviation Avenue, Chili NY 14624  
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cris.murray@dhses.ny.gov

\* *FEMA Public Assistance - Disaster Reimbursement for Local Governments*

**WILLIAM NAYLOR, CIA, CFE**

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110 State Street, Albany NY 12207  
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wnaylor@osc.ny.gov

\* *Internal Controls for Tax Collection*

\* *Fiscal Oversight Responsibilities of the Governing Board*

**ALFRED POIMBINO**

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(518) 362-8386  
piombino@alfredpiombino.com

\* *2022 NYS Notary Law & Practice Update*

**KYLE RABIN, DIRECTOR OF MEMBERSHIP SERVICES**

Alliance for Clean Energy New York  
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\* *Solar & Agriculture - Planning for Farming Communities*

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areilly@wendelcompanies.com

\* *Solar Battery Storage Laws & Actual Proposed Laws*

\* *Processes & Procedures of Planning Boards*

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\* *Duties of Municipal Clerks*

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\* *USDA Rural Development Overview*

**DIANA SMITH, BUSINESS DEVELOPMENT DIRECTOR**

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(315) 283-3751  
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\* *Planning to Succeed - How Comprehensive Plans Make A Difference*

**CONNOR STATHAM, BUILDING ENERGY ANALYST**

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(518) 377-9410  
cstatham@newportventures.net

\* *High Performance All-Electric Home Design*

\* *Insulation Strategies for Difficult Details*

**JUSTIN THAINE, NYS FOREST RANGER**

NYS DEC Region 9  
(585) 415-1521

\* *Law Enforcement on Public Lands*

**DIANE TURO, JUSTICE COURT SUPPORT**

Office of Court Administration  
25 Beaver Street #8, New York NY 10004  
1-800-232-0630  
dturo@nycourts.gov

\* *Legal Updates*

\* *Public Access To Courts*

**ALICIA YOUNG, ASSISTANT DIRECTOR**

NYS Department of State  
Division of Cemeteries  
99 Washington Avenue, Albany NY 12231-0001  
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\* *Accounting 101 for Cemeteries*

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\* *STW Services - Ways To Use Technology*

## PROGRAM PRESENTERS

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\* *Adopting & Amending Zoning*  
\* *Vacancy Strategies & Tools for Local Governments*

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kier.dirlam@alleganyco.gov  
\* *Planning to Succeed - How Comprehensive Plans Make A Difference*

**CHRIS EASTMAN, LOCAL GOVERNMENT SPECIALIST 3**  
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99 Washington Avenue, Albany NY 12231-0001  
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\* *Adopting & Amending Zoning*  
\* *Vacancy Strategies & Tools for Local Governments*

**GARY GARBER, JUSTICE**  
Town of Darien  
10569 Allegheny Road, Darien Center NY 14040  
(585) 547-2274  
\* *CDL Masking for Court Clerks*  
\* *CDL Masking for Justices*

**JAY GRASSO, PRESIDENT**  
G&G Municipal Consulting & Grant Writing  
131 S. Union Street, Spencerport NY 14559  
(585) 368-8866 Cell: (383) 703-0920  
jay@ggprocess.com  
\* *E-Grant Writing*

**KATIE HODGDON, LEGISLATIVE DISTRICT & COUNSEL**  
Association of Towns  
150 State Street, Albany NY 12207  
(518) 465-7933  
khodgdon@nytowns.org  
\* *Importance of Municipal Ethics*  
\* *Cannabis Legislation in New York State*

**MATT HORN, DIRECTOR OF MUNICIPAL SERVICES**  
MRB Group  
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(585) 381-9250  
matt.horn@mrbgroup.com  
\* *Better Together - Driving Additional Taxpayer Value Through Municipal Collaboration*  
\* *Under the Tent - Why It's So Critical to Engage the Public in Decision Making*

**JEFF KEHOE, AG PROTECTION PLANNER**  
NYS Department of Agriculture & Markets  
10B Airline Drive, Albany NY 12235  
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jeffrey\_kehoe@agriculture.ny.gov  
\* *Is Your Town Planning for Agriculture*

**DAN KILLELEA, ESQ.**  
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dkillelea@gilmourkillelea.com  
\* *Sovereign Citizens*

**GARY MARTINEZ**  
NYS Department of Health - Registration Unit  
800 North Pearl Street, Menands, NY 12204  
(518) 474-8187 (option 1, then 5)  
gary.martinez@health.ny.gov  
\* *Vital Statistics - Local Registrar and Clerk Responsibilities for Births, Deaths, and Marriages*

**KATE MILLAR, SR. MANAGER, RENEWABLE DEV.**  
Alliance for Clean Energy New York  
123 S. Cayuga Street, Ste 201, Ithaca NY 14850  
(607) 391-2653 Cell: (607) 882-1225  
kmillar@invenergy.com  
\* *Solar & Agriculture - Planning for Farming Communities*

**BRIAN MURRAY, NY STATE DIRECTOR**  
USDA Rural Development  
441 South Salina Street, Syracuse NY 13202  
(315) 386-2401 Cell: (315) 418-5578  
brian.murray@usda.gov  
\* *USDA Community Facilities Program*  
\* *USDA Rural Development Overview*

Suggested for

## CLERKS

**9:00 - 10:15 AM ROOM 125**

### DUTIES OF MUNICIPAL CLERKS

Discussion on duties of the Municipal Clerk and the Clerk's relationship with the Board.

*Neil Robinson, Robinson Law Office*

**10:45 AM - 12:00 NOON ROOM 125**

### VITAL STATISTICS - LOCAL REGISTRAR & CLERK RESPONSIBILITIES FOR BIRTHS, DEATHS, AND MARRIAGES

A Department of Health representative will present on, and answer questions related to Vital Records (births, deaths, and marriages), including EDRS, and recent changes in laws that impact the local Clerks and Registrars.

*Gary Martinez, NYS Department of Health*

**1:00 - 2:15 PM ROOM 125**

### INTERNAL CONTROLS FOR TAX COLLECTION

This session will discuss internal controls over the collecting and depositing of money, the disbursement of money, maintaining adequate accounting records and reporting responsibilities for tax collection in Towns and Villages.

*William Naylor, NYS Office of the State Comptroller*

**2:45 - 4:00 PM ROOM 125**

### 2022 NYS NOTARY LAW AND PRACTICE UPDATE

This session will review current NYS Notary Law and Practice including pending bills before the New York Legislature affecting notarial activity. Best practices and notable NYS court cases will be discussed. The newly enacted remote notarization law will be reviewed and how it impacts the public sector and public officials.

*Alfred Piombino, ALFRED PIOMBINO*

**1 RMC CREDIT PER CLASS**

Suggested for

## BOARD MEMBERS

**9:00 - 10:15 AM ROOM 123**

### PLANNING TO SUCCEED - HOW COMPREHENSIVE PLANS MAKE A DIFFERENCE

Communities with a vision are more likely to achieve their goals. Comprehensive Planning fosters among stakeholders stronger communication, collaborative decision making, and formation of beneficial partnerships. Learn more about this valuable community-building process.

*Diana Smith, MRB Group and Kier Dirlam, Allegany County Planning Department*

**10:45 AM - 12:00 NOON ROOM 123**

### IMPORTANCE OF MUNICIPAL ETHICS

Despite the best intentions, municipal officials can find themselves in trouble if they don't know statutory and common law rules on ethics. This course will go over how to analyze if a conflict of interest exists applying the rules found in General Municipal Law and common law. Other topics include dual office holding, nepotism, and officials accepting gifts.

*Katie Hodgdon, Association of Towns*

**1:00 - 2:15 PM ROOM 123**

### UNDER THE TENT - WHY IT'S SO CRITICAL TO ENGAGE THE PUBLIC IN DECISION MAKING

An engaged citizenry can accelerate the goals and vision of local leadership—similarly, a community that feels locked out can slow things down. Even worse, disinterested residents who are mobile will move to places where they feel they can make an impact. Engaging residents can be as simple as regular communications and opportunities to be heard. An engaged community can be the pipeline for future leadership.

*Matt Horn, MRB Group*

**2:45 - 4:00 PM ROOM 123**

### FISCAL OVERSIGHT RESPONSIBILITIES OF PLANNING BOARDS

This session will discuss key functions of the Governing Board including budget responsibilities, interim reporting, the audit of claims, and annual audit requirements. We will also provide resources available to assist in these oversight activities.

*William Naylor, NYS Office of the State Comptroller*

## PZ BOARD MEMBERS

9:00 - 10:15 AM ROOM 325

### ADOPTING & AMENDING ZONING

An examination of the origins of zoning and the purposes for adopting regulations; the role of the municipal comprehensive plan; specific steps a municipality must take to prepare their first set of zoning regulations; procedures for the adoption and amendment of zoning laws and ordinances, including referral to the county planning board, public hearings, and filing requirements. *Christopher Eastman and Patricia Burke, NYS Department of State*

10:45 AM - 12:00 NOON ROOM 325

### VACANCY - STRATEGIES & TOOLS FOR LOCAL GOVERNMENTS

Vacancy and blight can wreak havoc on our neighborhoods and local government finances. This course examines the economic, environmental, social, and public health implications of vacancy, with the goal of offering local officials the tools, strategies, and funding opportunities to reduce vacancy in their own communities. The course includes case studies and strategies that local governments in New York State have been using to combat blight, including the use of land banks. *Christopher Eastman and Patricia Burke, NYS Department of State*

1:00 - 2:15 PM ROOM 325

### SOLAR BATTERY STORAGE LAWS & ACTUAL PROPOSED LAWS

An examination of the origins of zoning and the purposes for adopting regulations; the role of the municipal comprehensive plan; specific steps a municipality must take to prepare their first set of zoning regulations; procedures for the adoption and amendment of zoning laws and ordinances, including referral to the county planning board, public hearings, and filing requirements. *Drew Reilly, Wendel Companies*

2:45 - 4:00 PM ROOM 325

### PROCESSES & PROCEDURES OF PLANNING BOARDS

This presentation will cover the basics of the processes and procedures followed by approval Boards for site plans, subdivisions, and special use permits, what the enabling NYS legislation says about them, and how communities have developed their own legislation. *Drew Reilly, Wendel Companies*

**1 PZ CREDIT PER CLASS**

## CODE ENFORCEMENT

9:00 - 10:15 AM ROOM 227

### HIGH PERFORMANCE ALL-ELECTRIC HOME DESIGN

This session will cover the idea of new construction buildings moving to high performance with the primary goal of going 100% electric as the homes only source of energy. Discussion and examples will also look at what can be done to existing homes to make them all-electric as well. The course will dive into the building envelope and the many methods that can be used to make the home energy efficient, tight, and comfortable to live in. *Connor Statham, Newport Ventures*

10:45 AM - 12:00 NOON ROOM 227

### INSULATION STRATEGIES FOR DIFFICULT DETAILS

Demonstration on proper insulation methods, techniques, and best practices for difficult areas in residential buildings while understanding options for beyond code minimum insulating strategies. This class will identify different insulation materials and types and look at the benefits of using each. Topics covered will include garage separation walls, narrow cavities, cantilevers, slab edge insulation and many others. We will discuss future insulation options and "what's next" for new insulation strategies in products and how they will be beneficial to the building industry. *Connor Statham, Newport Ventures*

1:00 - 2:15 PM ROOM 227

### IS YOUR TOWN PLANNING FOR AGRICULTURE

In many Upstate communities, agricultural practices define a Town's working landscape and contribute to local economic resiliency. The Department of Ag and Markets has grant funding available for Towns to develop a local Agriculture and Farmland Protection Plan. This session will review the grant opportunity and discuss ways to establish and implement public policy to accommodate emerging trends in agriculture. *Jeff Kehoe, NYS Department of Agriculture & Markets*

2:45 - 4:00 PM ROOM 227

### SOLAR & AGRICULTURE - PLANNING FOR FARMING COMMUNITIES

This session will explore the relationship between solar and agriculture and best practices for projects including integration of agrivoltaics. In partnership from the agricultural community, solar projects can be designed with strategies to produce food, improve soil health, protect pollinators and other species, and reduce runoff and erosion. *Kyle Rabin and Kate Millar, Alliance for Clean Energy New York*

**1 CEO CREDIT PER CLASS**

## COURT CLERKS

9:00 - 10:15 AM ROOM 328

### CDL MASKING

What is masking? How can a clerk identify CDL cases and assist in preventing CDL masking? (No CCE Credits Awarded) *Gary Garber, Justice, Town of Darien*

10:45 AM - 12:00 NOON ROOM 328

### LEGAL UPDATES

Updates 2022 – An hour-long program discussing recent updates in the law from the perspective of the role of the court clerk, designed to dovetail with the Judicial Core programming. Includes discussion of the VTL scoff lift fee cap, civil judgments, recent changes in summary proceedings, and other miscellaneous updates. *Diane Turo, Office of Court Administration*

1:00 - 2:15 PM ROOM 328

### COURT CLERKS: PUBLIC ACCESS TO COURTS

A one-hour program presented by the Office of the State Comptroller's Justice Court Fund staff, discussing common reporting errors and how to prevent them, including CourtRoom Program demonstrations and explanations presented by CourtRoom Program staff. *Diane Turo, Office of Court Administration*

2:45 - 4:00 PM ROOM 328

### FISCAL RECORDKEEPING AND REPORTING (VIDEO)

A one-hour program presented by the Office of the State Comptroller's Justice Court Fund staff, discussing common reporting errors and how to prevent them, including CourtRoom Program demonstrations and explanations presented by CourtRoom Program staff.

**1 CCE CREDIT PER CLASS  
\*EXCEPT FOR SESSION 1**

## JUSTICES

9:00 - 10:15 AM ROOM 329

### DOMESTIC VIOLENCE

Enhancing judicial skills in domestic violence cases. *Staff of the NYS 8th Judicial District*

10:45 AM - 12:00 NOON ROOM 329

### CDL MASKING

The importance of judicial recognition of cases involving commercial driver's licenses. *Gary Garber, Justice, Town of Darien*

1:00—2:15 PM ROOM 329

### SOVEREIGN CITIZENS

An overview of the Sovereign Citizen movement and its impact on the courts. *Dan Killelea Esq., Gilmour & Killelea*

2:45 - 4:00 PM ROOM 329

### LAW ENFORCEMENT ON PUBLIC LANDS

Environmental Conservation Law updates, proper adjudication of fines, surcharges, civil compromise, hunting/fishing privilege revocation, etc. *Justin Thaine, NYS Forest Ranger, DEC Region 9*

**1 CJE CREDIT PER CLASS  
\*PENDING**

