

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – MARCH 21, 2019

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on March 21, 2019 at the Center for Regional Excellence in Salamanca, New York.

Board Members

Jerry Scott
Kier Dirlam, Chairman
Chuck Jessup
Deb Root
Craig Clark
Crystal Abers
Donna Vickman
Chuck Couture
Norm Marsh
Don McCord
Joe Galati
Jay Gould, Vice Chairman
George Borello

Representing

Allegany County
Allegany County
Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Chautauqua County
Chautauqua County

Others Attending

Richard Zink
Sarah Phearsdorf
Halley Kottwitz
Sam Lewis
Craig Klose
Kimberly LaMendola
Jonathon Mayr

Representing

Staff
Staff
Staff
Staff
Staff
Staff
Staff

Chairman Dirlam called the meeting to order at 1:00 p.m. Introductions were made, and a sign-in sheet was circulated.

Minutes of the Previous Meeting

Jerry Scott made a motion to accept the January 17, 2019 minutes as distributed. Deb Root seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

Joe Galati moved to acknowledge receipt of the Project Review Report, George Borello seconded the motion and it carried.

Executive Director's Report

1. Grant Status

The Southern Tier West contract with ARC has been delayed; the first and second quarter payments should be received in April.

The Southern Tier West contract with EDA passed legal review and should be received in the next couple weeks.

NYS Department of Conservation is in the review process and has not made any awards relating to our grant application.

NYS Department of Education makes their award announcements in June/July. Southern Tier West is waiting to hear on the records management grant that was submitted in February.

2. Angel Fund

Southern Tier West received enough indication of interest and support to form the Southern Tier NY Angel Fund 1, LLC. The next step will be to capitalize the Southern Tier NY Angel Fund 1, LLC to launch operations.

Participating entities must verify that they are an "accredited investor" so they may receive a Private Placement Memorandum (PPM). To date, eight PPM's have been distributed with approximately 17 being disseminated across the network.

3. ARC POWER Application

Through the ARC POWER Application, Southern Tier West is exploring funding opportunities that would support additional broadband buildout.

4. Entrepreneurship – Regional Loan Funds

A meeting has been scheduled with several economic development leaders from across our region on April 2, 2019 to discuss the economic resiliency as defined by ARC and how this region is directing efforts at each point.

Available funds include: STEDO - \$250,000; STEDO Agri Business - \$500,000; STEDO Working Capital - \$267,000; WRC Downtown Loan - \$1,200,000; WRC Working Capital - \$30,000; and CCBDC Micro \$50,000.

5. ARC Grant Cycle for FY2020

Staff has been providing presentations to potential grantees. The deadline to submit grant applications is June 3, 2019. Project presentations will be made to the Southern Tier West Board on June 20, 2019.

6. ARC Power Application

The ARC Power Grant application is being prepared with the assistance of Chautauqua and Cattaraugus Counties, as well as the two WISP providers in the region. Southern Tier West is looking to apply for a project totaling approximately \$800,000.

Southern Tier West Program Report

Executive Director Richard Zink reported on the STW Annual Local Government Conference; Drone Activities; and the YEA! Programs.

Committee Reports

1. Transportation Committee

Richard Zink reported that the Transportation Committee will meet on April 16, 2019 at 10:00 AM at the Southern Tier West Offices.

2. Water Source Committee

Currently no report.

3. STERA

The STERA Board, Audit Committee, Governance Committee, and Executive Committee is scheduled to meet on March 25, 2019 at 9:30 AM at the Southern Tier West Offices.

Public Comment

Richard Zink reported that "Maple Weekend" is this weekend and next across our three counties.

Kier Dirlam reported that Allegany County is holding a Grant Day on Tuesday, March 12, 2019 at the Crossroads Center in Belmont, which will feature representatives from Southern Tier West Regional Planning & Development Board and Rotella Grant Management. Contact Michelle at the Allegany County Office of Planning at 585-268-7153 for additional information.

Old Business

There was no old business.

Audit Abstract

Chuck Jessup made a motion to approve the January-February 2019 Expense Summary; Sales by Product Service Summary; and Reconciliation Report. Craig Clark seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors is scheduled for April 18, 2019 at the Center for Regional Excellence in Salamanca, New York.

Adjournment

Jay Gould made a motion to adjourn, George Borello seconded the motion and it carried.

sjp