

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

**MINUTES – JUNE 15, 2023**

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on June 15, 2023, at 1:00 PM at the Southern Tier West Offices.

**Board Members**

Kier Dirlam, Chairman  
Jerry Scott  
Deb Root  
Craig Clark  
Carissa Knapp  
Robert Keis  
Crystal Abers  
Chuck Couture  
Norm Marsh  
Don McCord, Vice Chairman  
PJ Wendel  
Rebecca Wurster

**Representing**

Allegany County  
Allegany County  
Allegany County – via Zoom  
Allegany County – via Zoom  
Allegany County – via Zoom  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Chautauqua County  
Chautauqua County – via Zoom  
Chautauqua County

**Others Attending**

Richard Zink  
Fileve Palmer  
Kimberly LaMendola  
Sarah Phearsdorf  
Jon Mayr  
Sarah Swinko  
Stephanie Beneng

**Representing**

Staff  
Staff  
Staff  
Staff  
Staff  
Staff  
Staff

Chairman Dirlam called the meeting to order at 1:00 p.m. Introductions were made, and a sign-in sheet was circulated.

**Minutes of the Previous Meeting**

Chuck Couture made a motion to accept the May 18, 2023, minutes. Norm Marsh seconded the motion and it carried.

**Correspondence**

There was no correspondence.

**Project Review Report**

Jerry Scott made a motion to acknowledge receipt of the Project Review Report, Bob Keis seconded the motion and it carried.

## Executive Director's Report

### 1. Infrastructure Investment and Jobs Act (IIJA) Funding

Southern Tier West has been allotted \$1,185,000 for 2022 and for 2023. Over the five-year period, that equals \$5,925,000 for IIJA designated projects through FFY 2026.

### 2. ARC Project Presentations

ARC Project Presentations will be on Tuesday, July 18, 2023, starting at 9:40 a.m. and running through 12:40 p.m. The projects include: Alfred State College Electric Vehicle Laboratory (EV Lab); Allegany County Office of Planning County-Wide Trails Master Plan; CHQ YMCA Camp Onyahsa Youth Leadership and Future Workforce Development Center; Cuba Library Children's Area Renovation; JCC Center for Excellence in Leadership; Olean General Hospital New Care for Orthopedics and PTS; Olean Farmers Market "Olean Farm Fresh" Grocery & Farm to Table Foods; Seneca-Salamanca Chamber of Commerce Painting with Purpose; and Southern Tier West CCCA.

### 3. Staff Updates

Southern Tier West hired a Chief Executive Officer, Kristen Tim, to lead the NYSAWG Program.

## Southern Tier West Program Reports

### 1. Local Government Program

2023 28<sup>th</sup> Annual Local Government Conference; Municipal Weebly Websites

### 2. Comprehensive Economic Development Strategy (CEDS)

The CEDS Committee met prior to the Board Meeting today.

### 3. NYS DEC Climate Smart Communities

DEC CSC grants are open, and applications are due July 28, 2023; Transportation Listening Session; Climate Adaption Plans

### 5. NYS DEC Baseline

Staff is working the Village of Portville to complete their DWSP2 Plan by August 2023; Water Quality Improvement Project Reimbursement Program

### 6. CCAA

Seven paid internships for DIDI and Interfaith Caregivers this summer; Workforce Development Extravaganza

## Southern Tier West Affiliation Reports

### 1. NYSAWG

Kristen Tim was hired as the new Chief Executive Officer of NYSAWG; Food Future WNY Project; report summarizing discussion with equity consultants; Wilson Foundation's Grant to NYSAWG; NYSAWG's first e-Newsletter went out to over 500 contacts; Virtual Session on front-facing launch of Food Future WNY on June 20, 2023

### 2. STEDO

Just over \$700,000 is available for lending. STEDO is currently working with two applications in the amount of \$260,000.

### 3. STERA

The next meeting is scheduled for October 16, 2023.

## Southern Tier West Committee Reports

### Program Development Committee

No Report.

### Policy Committee

No report.

### Economic Development/Entrepreneurship Committee

Working on getting IDA's back together for quarterly meetings.

### Local Government Committee

A meeting will be scheduled soon to discuss Fall Planning & Zoning Training.

### EDA/ARC Projects Committee

Committee met prior to today's Board Meeting.

## Public Comment

There was no public comment.

## Old Business

There was no old business.

## Audit Abstract

Chuck Couture moved to accept the May/June Audit Abstracts. Jerry Scott seconded the motion and it carried.

### **Next Board Meeting**

The next regular meeting of the Southern Tier West Board of Directors will be held on Tuesday, July 18, 2023, at 9:00 AM, followed by ARC project presentation starting at 9:40 a.m., at the Southern Tier West offices.

### **Adjournment**

Jerry Scott made a motion to adjourn, Norm Marsh seconded the motion and it carried.

sjp