

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

**MINUTES – JULY 15, 2021**

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on July 15, 2021, at 1:00 p.m. at the Southern Tier West Offices.

**Board Members**

Kier Dirlam, Chairman  
Chuck Jessup  
Jerry Scott  
Craig Clark  
Deb Root  
Robert Keis, Secretary  
Chuck Couture  
Crystal Abers  
Don Benson  
Norm Marsh  
Don McCord  
Pierre Chagnon

**Representing**

Allegany County  
Allegany County  
Allegany County  
Allegany County  
Allegany County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Chautauqua County  
Chautauqua County

**Others Attending**

Richard Zink  
Sarah Phearsdorf  
Fileve Palmer  
Tom Barnes  
Jason Eastman  
Jon Mayr

**Representing**

Staff  
Staff  
Staff  
Staff  
Staff  
Staff

Chairman Dirlam called the meeting to order at 1:00 p.m. Introductions were made and a sign-in sheet was circulated.

**Minutes of the Previous Meeting**

Chuck Couture made a motion to accept the June 17, 2021 minutes as distributed. Jerry Scott seconded the motion and it carried.

**Correspondence**

There was no correspondence.

**Project Review Report**

One new project was sent out since June. Deb Root moved to acknowledge receipt of the Project Review Report, Don Benson seconded the motion and it carried.

## Executive Director's Report

### **1. CEDS Planning Process**

The CEDS Planning Process will continue as normal with the final version being submitted to the Board for review at the September Board Meeting. The 2021 CEDS is substantially revised from prior years. Tom Barnes sent e-mails to the CEDS Committee for review on the following components: strategic target clusters; CEDS planning process; economic resilience; and vision/goals/objectives/priority strategic foci/strategies.

The top EDA project priorities to be included in the 2021 CEDS document that will be presented to the Board for approval at the September Board Meeting are as follows:

Allegany County 1) Alfred-Almond Sewer Project 2) Crossroads Infrastructure Project

Cattaraugus County 1) Allegany (Town) Exit 24 Wastewater Infrastructure Project 2) Onoville Marina Renovation and Expansion Project.

Chautauqua County 1) Dunkirk Coal Power Plant Redevelopment (NRG Re-Use Phase II) 2) Site Acquisition and Infrastructure Development 3) Travel and Tourism Recovery Initiative.

Regional 1) Southern Tier Extension Railroad Authority Railroad Rehabilitation Project 2) Development Planning Project Phase I.

Chuck Couture made a motion to approve a resolution accepting these project priorities, Craig Clark seconded the motion and it carried.

### **2. 911 Tower and Antenna Replacement Grant**

Approval was needed for the Executive Director to sign the paperwork for this grant. Bob Kies so moved, Chuck Couture seconded the motion and it carried.

### **3. ARC Project Ranking**

A motion was made by Bob Kies to leave project 1-4 ranked as-is and move Onoville up to #6. Chuck Couture seconded the motion and it carried.

A motion was made by Don McCord to amend the ranking, moving Onoville above the Gowanda Project. Bob Keis seconded the motion and it carried.

LDD	Applicant	Project	Counties Served	Amount Requested	TOTAL BUDGET \$	LDD Priority Rank [if scored]
STW	Alfred State College of Technology – Wellsville Campus	Diesel Power Systems Laboratory for Skilled Workforce Development	Allegany	\$150,000	214,305	1
STW	Southern Tier West	Cattaraugus Career Academies	Cattaraugus	\$54,700	\$109,400	2
STW	Southern Tier Libray System	Workforce Infrastructure & Training Initiative through Allegany County Public Libraries	Allegany	\$125,300	\$187,569	3
STW	Jamestown Community College	Pro Bono Campus Based OT Clinic	Chautauqua, Cattaraugus, and Allegany + Warren, Potter and McKean in PA	\$105,180	\$210,360	4
STW	Cattaraugus County Economic Development, Planning, and Tourism (EDTP)	Onoville Marina Park Interpretive Kiosk System&Education Curriculum	Cattaraugus	\$21,600	\$43,200.00	5
STW	Gowanda's Historic Hollywood Theater	Equal Access to the Arts	Cattaraugus and Erie	\$45,250	\$90,500	6
STW	National Comedy Center	Activation of Chadakoin & Comedy Center Riverfront	Chautauqua	\$146,219	\$292,437	7
STW	The Justice Center for Children and Families INC.	A Multidisciplinary Response to Restore Hope and Help Victims Become Thriving Survivors	Cattaraugus and Chautauqua Counties	\$150,000	\$300,000	8
				<b>\$798,249</b>	<b>\$1,447,771</b>	

#### 4. Southern Tier West Budget

A motion was made by Pierre Chagnon to approve the 2021/2022 STW Budget. Chuck Jessup seconded the motion and it carried.

#### 5. New York State Archives

The grant submitted to NYS Archives in 2020 for digitization of records was tentatively awarded in the amount of \$61,333. A motion was needed to approve acceptance of the grant. Craig Clark so moved, Deb Root seconded the motion and it carried.

#### Southern Tier West Program Reports

Richard Zink reported on the following STW Programs:

1. Local Government Program – Training Webinars
2. NYS Archives – Grant submitted in 2020 was awarded
3. NYSERDA – Getting new communities to join the program
4. EDA Cares – Manufacturers Productivity Update
5. ARC Power Grant
6. STEDO – Has approximately \$1,200,000 available for funding
7. STERA – Active Projects

#### Southern Tier West Committee Reports

##### a. Program Development Committee

The Committee has not met.

**b. Policy Committee**

The STW By-Laws were revised by the three-county Legislatures, accepted and approved by Chautauqua County.

A final version of the Personnel Policy was distributed to the Board. A Zoom meeting will be scheduled to discuss this document.

**c. Economic Development/Entrepreneurship Committee**

The Committee has not met.

**d. Local Government Committee**

The Committee has not met.

**Southern Tier West Affiliations**

**a. STEDO**

Currently, STEDO has 26 outstanding loans with the initial loan amount of \$2,450,000. STEDO has approximately \$1,200,000 available for lending, \$360,000 of CARES Act monies that offer better terms for repayment. The STEDO Board approved a loan to a business in Jamestown, NY in the amount of \$100,000. Since January, STEDO has closed three additional loans totaling \$275,000.

**b. WRC**

There was no report.

**c. STERA**

There are three active projects: 1) NYS DOT PFRAP Bridge Repair and Tie Installation (Buffalo Line); 2) NYS DOT PFRAP Olean Engine House and Yard Improvement Project; and 3) STERA Tie and Rail Replacement RFRAP Project.

**d. Southern Tier West Development Foundation**

Staff is working on a food policy contract with SCALE and on mapping with UB.

**e. NYS Agricultural Work Group (NYSAWG)**

There was no report.

**Public Comment**

Craig Clark thanked Richard Zink publicly for being an active member of the ATCT Group.

Jerry Scott thanked Richard Zink publicly for connecting the ATCT group with a technical professional for the wireless system.

Bob Keis reported that a funeral service was being held on Saturday, July 17<sup>th</sup> at 1:00 PM at the Randolph Funeral Home for Don Rychnowski.

Bob Keis requested that Board and staff look at project sites for possible Board Meeting trip for the October 2021 Board Meeting.

Chuck Couture reported that it has been a very wet summer for farmers.

### **Old Business**

There was no old business.

### **Audit Abstract**

Jerry Scott moved to accept the June/July Audit Abstracts. Norm Marsh seconded the motion and it carried.

### **Next Board Meeting**

The next monthly meeting of the Southern Tier West Board of Directors will be the Annual Meeting held on September 16, 2021 at 1:00 PM at the Southern Tier West Offices. STW Chairman appointed a Nominating Committee: Jerry Scott, Allegany County; Chuck Couture, Cattaraugus County; and Pierre Chagnon, Chautauqua County for election of officers at the Annual Meeting.

### **Adjournment**

Jerry Scott made a motion to adjourn, Don McCord seconded the motion. The meeting was adjourned at 2:20 PM.

sjp