

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

**MINUTES – DECEMBER 15, 2022**

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on December 15, 2022, at 1:00 PM at the Southern Tier West Offices.

**Board Members**

Kier Dirlam, Chairman  
Craig Clark  
Jerry Scott  
Robert Keis, Secretary  
Crystal Abers  
Norm Marsh  
Chuck Couture  
Don Benson  
Don McCord, Vice Chairman  
Rebecca Wurster  
Lucille White

**Representing**

Allegany County  
Allegany County  
Allegany County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Chautauqua County  
Chautauqua County  
Seneca Nation of Indians – Via Zoom

**Others Attending**

Richard Zink  
Sarah Phearsdorf  
Jon Mayr  
Kimberly LaMendola

**Representing**

Staff  
Staff  
Staff  
Staff

Chairman Dirlam called the meeting to order at 1:05 p.m. Introductions were made, and a sign-in sheet was circulated.

**Minutes of the Previous Meeting**

Chuck Couture made a motion to accept the November 17, 2022 minutes. Don Benson seconded the motion and it carried.

**Correspondence**

There was no correspondence.

**Project Review Report**

Robert Keis made a motion to acknowledge receipt of the Project Review Report, Jerry Scott seconded the motion and it carried.

## Executive Director's Report

### 1. FY2023 Appropriations Update

President Biden signed a continuing resolution after Congress passed a last-minute bill to avoid a federal shutdown. This bill provided over \$18 billion to communities struggling after natural disasters. This measure will keep the federal government funded through December 16, 2022.

### 2. LDD/EDA 2022 Applications

The application for the US Department of Commerce EDA was submitted and is being processed for the calendar year 2023. The application was in the amount of \$70,000. The Appalachian Regional Commission application is in process and will be submitted next week in the amount of \$300,000, which has remained the same for the past several years.

### 3. Community GIS

STW staff and LaBella Associates held trainings over the past several weeks across the three counties to introduce the new CGIS program. Forty invoices were sent to interested municipalities. There has been discussion with ESRI as to how to obtain more licenses if the need grows to a number over fifty.

### 4. CEDS

Staff held the first of several community focus meetings this week. The focus groups were Aging, which will also meet 1/10 and Arts, History and Cultural Awareness, which will also meet 1/18. The Agriculture, Farmland, and Local Food Systems working group meets next Tuesday as well as 1/24. The groups are meeting in the Southern Tier West offices.

The next three CEDS focus groups that will meet in late January and February are Built Environment (including housing, transportation & infrastructure), Tourism & Community Destinations, and Human Capital (including secondary ed, higher ed and workforce development).

### 5. IIJA Funding

STW has been allotted \$1,185,000 for 2022 and again for 2023. Over the entire 5-year period, that equals about \$5,925,000 for IIJA designated projects through FFY 2026. Here's how the allocation between LDDs stacks up given the LDD projects to date:

<u>LDD</u>	<u>Target % Share of Allocation</u>	<u>Expected IJJA (2022-26) Total \$/LDD</u>	<u>IJJA Req. \$ Now in Queue</u>	<u>Remaining \$ thru FFY26</u>	<u>Expected % IJJA \$ available thru FFY26</u>
ST8	40%	\$7,900,000	\$3,111,050	\$4,788,950	61%
STC	30%	\$5,925,000	\$2,413,500	\$3,511,500	59%
STW	30%	\$5,925,000	\$0	\$5,925,000	100%
<u>All 3 LDDs</u>	<u>100%</u>	<u>\$19,750,000</u>	<u>\$5,524,550</u>	<u>\$14,225,450</u>	<u>72%</u>

Some considerations for a common theme over the next few years include site readiness and workforce.

#### 6. Staff Updates

Angela Fowler is no longer working for Southern Tier West.

Tom Barnes is in Olean General Hospital if any Board members wish to see him.

#### Southern Tier West Program Reports

1. Local Government Program  
2022 Training Survey; 2023 Local Government Conference; Laserfische training
2. Career Academy  
There are three Career Academies meeting on a regular basis with six students participating.
3. ARC Area Development Program  
Staff is reaching out to potential grant seekers; Letters of Intent due late March; Applications due June 1<sup>st</sup>; and presentations to Board in July
4. Broadband  
New York State is working with our three counties to update FCC maps before January 15, 2023. The plan is for implementation by 2028.

#### Southern Tier West Affiliation Reports

1. NYSAWG  
NYSAWG held a Board Meeting on December 13, 2022 and will meet again in January 2023 to discuss job descriptions and policy work.

### STEDO

STEDO is reviewing loans in the amount of \$320,000 on Friday, December 16, 2022.

### 2. STERA

The next meeting is scheduled for Monday, December 19, 2022.

### Southern Tier West Committee Reports

The Committees have not met.

### Public Comment

Jerry Scott wished everyone Happy Holidays.

### Old Business

There was no old business.

### Audit Abstract

Chuck Couture moved to accept the November/December Audit Abstracts. Norm Marsh seconded the motion and it carried.

### Next Board Meeting

The next meeting of the Southern Tier West Board of Directors will be the regular monthly meeting held on January 19, 2023, at 1:00 PM, at the Southern Tier West Offices.

### Executive Session

Jerry Scott made a motion to go into Executive Session to discuss staff salaries. Bob Keis seconded the motion and it carried.

Jerry Scott made a motion to come out of Executive Session at 2:15 p.m. Bob Keis seconded the motion and it carried. Back in regular session, Jerry Scott made a motion go accept staff salaries as discussed and recommended by the Executive Director. Norm Marsh seconded the motion and it carried.

### Adjournment

Chuck Couture made a motion to adjourn, Bob Keis seconded the motion. The meeting was adjourned at 2:17 PM.

sjp